



# RESERVE BANK OF MALAWI

## INVITATION FOR BIDS (IFB)

### SUPPLY AND DELIVERY OF MOTOR VEHICLES

*Procurement Reference number: **RBM/ ADFM/008/12***

1. The Reserve Bank of Malawi (the Bank) invites sealed bids from eligible bidders for the supply and delivery motor vehicles as follows:

Lot No.	Description	Quantity	Unit of Measure	Delivery Period
1	4 x 4 Double Cab Pick - up	3	Each	4 -6 weeks

2. Bidding will be conducted in accordance with the open tender bidding procedures contained in the Government of Malawi's Public Procurement Act 2003, and is open to all interested bidders.
3. Eligible interested bidders may obtain further information from **the Director, Administration in Lilongwe on Telephone numbers; 01770600 Extension Number 4201.**
4. A complete set of Bidding Documents in English may be inspected and purchased by interested bidders from the address shown in 6 (a) below and upon payment of a non-refundable fee of **MK 3,000.00** between 9:30am to 11:30 am. The method of payment will be cash or bank certified cheque.

5. Bids clearly marked; ***“Tenders for the Motor Vehicles”*** should be delivered to the address shown in 6 (b) below on or before **14<sup>th</sup> December, 2012, at 15:00 Hours**. A Bid Securing Declaration should accompany bids. Late bids shall be rejected. Bids will be opened in the presence of the bidders’ representatives who may choose to attend at the address shown in 6 (c) below on **14<sup>th</sup> December, 2012, at 15:00 Hours**.

6 (a) Documents will be issued from:

The Reserve Bank of Malawi  
Convention Drive,  
Floor 5, Auditorium,  
Lilongwe

(b) Bids must be sent to:

The Chairperson,  
RBM Internal Procurement Committee,  
P.O Box 30063,  
Lilongwe,  
Malawi.  
Or

Should be deposited in a Tender Box marked; ***“Tenders for the Motor Vehicles,”*** placed at the Bank’s reception at the Head Office.

(c) Bid Opening:

Reserve Bank of Malawi,  
Convention Drive,  
Floor 5, Auditorium,  
Lilongwe,  
Malawi.

Chairperson  
RBM Internal Procurement Committee