
VACANCY

PROGRAMME OFFICER - MACROECONOMIC ANALYSIS AND MODELING

The Macroeconomic and Financial Management Institute of Eastern and Southern Africa (MEFMI) is a regionally owned Institute with 14 member countries, currently: Angola, Botswana, Kenya, Lesotho, Malawi, Mozambique, Namibia, Rwanda, Swaziland, Tanzania, Uganda, Zambia and Zimbabwe. Established in 1997 under an expanded mandate, MEFMI was founded with the view to building sustainable capacity in identified key areas in ministries of finance, planning commissions and central banks, or equivalent institutions.

MEFMI strives to improve sustainable human and institutional capacity in the critical areas of macroeconomic and financial management; foster best practices in related institutions; and bring emerging risks and opportunities to the fore among executive level officials. MEFMI seeks to achieve, within its member states, prudent macroeconomic management, competent and efficient management of public finances, sound, efficient and stable financial sectors and stable economies with strong and sustained growth. The long term objective is to contribute to the poverty reduction process among people in MEFMI's operational zone of Eastern and Southern Africa.

The MEFMI Secretariat is based in Harare, Zimbabwe.

Applications are invited from suitably qualified nationals of member states to fill the following position:

REF: 052015PO - PROGRAMME OFFICER - MACROECONOMIC ANALYSIS AND MODELING

Job Summary

Reporting to the Director, Macroeconomic Management Programme, the incumbent will be responsible for carrying out capacity building activities in Macroeconomic Management in general with special focus in Macroeconomic Analysis and Management, Monetary Policy Analysis and Management, Modeling and Forecasting, Quantitative Analysis, Research and Financial Statistics, and input to the Macroeconomic Quarterly Bulletin.

Key Performance Areas

- 1) Contributes to the MEFMI Strategy on issues pertaining to Macroeconomic analysis, monetary policy analysis, modeling and forecasting, quantitative analysis, research and financial statistics;
- 2) Assesses and updates member states' capacity building needs in his/her areas of focus;
- 3) Plans regional and in-country activities;
- 4) Designs and develops capacity building activities;
- 5) Designs at least one E-learning course in a year.
- 6) Plans, leads and/or participates in missions in his/her areas of focus, prepares reports and follows up on issues arising;
- 7) Carries out research on topical issues related to areas of operation; Contributes to MEFMI's publications;
- 8) Identifies and develops new instruments such as forms, models and manuals;
- 9) Monitors and evaluates the impact of capacity building activities;
- 10) Networks with officials in client institutions and technical cooperating organizations;

- 11) Contributes to in house Reports (Quarterly progress, annual and monitoring and evaluation reports);
- 12) Participates in the selection, assessment and accreditation of Fellows and development of regional training;
- 13) Develops customized training plans (CTP) for Fellows;
- 14) Complies with approved departmental budget.

Academic Qualifications, Experience and Competencies

- a) At least a Masters degree in Economics.
- b) At least five (5) years hands-on experience in macroeconomic analysis, modeling and forecasting and applications of various econometric tools.
- c) Five (5) years relevant work experience in the Ministry of Finance or Economic Planning and Development (Economy) or related government institutions, Central Bank or in a Regional or International organisation.
- d) Strong qualitative, quantitative and analytical skills.
- e) Experience in the compilation and analysis of monetary and financial statistics.
- f) Computer literacy and knowledge of application of main software packages used in economic analysis.
- g) Documented evidence of publications and research experience.
- h) Ability to work long hours and under pressure including frequent assignments to member states.
- i) Excellent facilitation and presentation skills.
- j) Ability to work in a multicultural professional environment.
- k) Excellent written and verbal skills.
- l) Leadership skills and ability to operate at both strategic and operational levels.
- m) Cooperation and Team Spirit.
- n) Strong interpersonal skills.
- o) MEFMI Fellowship would be an added advantage.

Benefits

The successful candidates for the above positions will be appointed on fixed term contracts at an attractive remuneration package which includes a tax free salary paid in US dollars.

APPLICATION PROCEDURE

Applicants for the above vacant position should submit written applications, clearly stating the position applied for, accompanied by a detailed CV with names and addresses (including telephone, fax and e-mail) of three referees to be received by **29 May, 2015**.

MEFMI is an equal opportunity employer and female candidates are strongly encouraged to apply.

Applications should be sent to:

The Executive Director
MEFMI
9 Earls Road
Alexandra Park
P.O. Box A1419
Avondale
Harare
ZIMBABWE

Email: vacancies@mefmi.org stating the position applied for and the reference.
Only short-listed applicants will be contacted.